

Use this "Tickler File" to assist with scheduling in 2020. Task/Event details will be forwarded and/or on our website at appropriate time.  
**For those attending the Worldwide College Centennial Celebration in Nagoya, Japan, secure your passports early.**

DATES / DEADLINES	TASK
<b>January - September</b> January 10-11	See Website and KEY-MAILS for ICD Spring and Annual Meeting information and updates <b>Strategic Planning Session and Executive Committee Meeting</b> ICD USA Section Office, 610 Professional Drive, Suite 201, Gaithersburg, MD 20879
January 15	<b>KEY</b> deadline—Submit single-space articles / photos to Editor Richard Roadcap <a href="mailto:roadcap1@yahoo.com">roadcap1@yahoo.com</a>
Late February	First dues notice emailed to new Fellows / second dues notice emailed to those who did not respond to first notice
March 1	Nominations to Awards Committee: Master, Honorary, Outstanding Dental Leader, Distinguished Humanitarian
March 31	Journalism Award Deadline for all submissions, including District and State newsletters
<b>Late March</b>	Agenda items and electronic reports due in Section Office for May meeting, per forms provided
<b>April 1</b>	<b>District Model Award Application Deadline</b> - <a href="#">Click here to download application</a> or <a href="http://www.usa-icd.org">www.usa-icd.org</a>
<b>April 22</b>	ICD Passcode assigned for Annual Centennial Meeting, Convocation and Dinner in Orlando, FL See ADA Housing / Registration info in electronic <i>KEY-MAIL</i> or visit <a href="http://www.usa-icd.org">www.usa-icd.org</a> Make reservations early!
<b>MAY 12-15</b>	<b>Spring Meeting (Tues-Fri) Events – Hotel: The McCormick Scottsdale, AZ</b>
May 12, Tuesday	9:00 a.m. – 12:00 p.m. Meeting for Strategic Plan Goal Champions and EC Members (teams meet Wed.) 1:00 p.m. – 5:00 p.m. Executive Committee Meeting 6:00 p.m. – 7:00 p.m. Welcome Reception (cash bar)
May 13, Wednesday	7:00 a.m. – 9:00 a.m. Continental Breakfast 7:00 a.m. – 5:00 p.m. Committee / Foundation Meetings 6:00 p.m. – 10:00 p.m. BOR / BOT Reception and Dinner at Hotel Valley Ho
May 14, Thursday	7:00 a.m. – 8:00 a.m. BOR Breakfast; 12:00 p.m. – 1:00 p.m. Lunch for BOR Meeting attendees 8:00 a.m. – 5:00 p.m. BOR Meeting 9:00 a.m. – 3:15 p.m. Spouse / Guest Breakfast and Tours – further details will be posted on the website 6:00 p.m. – 9:00 p.m. Spring Centennial Dinner on the lake at The McCormick Scottsdale
May 15, Friday	Journalism Awards Meeting
<b>May 15</b>	<b>Electronic CIF process complete (Regent approval)</b>
<b>June</b>	Third dues notice emailed to Fellows who have balances due
<b>July</b>	Regents / Deputy Regents notified of District Fellows' delinquent dues and invalid addresses
<b>Early August</b>	Agenda items and electronic reports due in Section Office for Fall meeting, per forms provided
<b>August</b>	State Dues change forms mailed – Due back to Section Office by end of September
<b>OCTOBER 13-17</b>	<b>Annual Meeting (Tues-Sat) Events – Hotel: Waldorf Astoria Orlando, FL</b>
October 13, Tuesday	9:00 a.m. – 12:00 p.m. Meeting for Strategic Plan Goal Champions and EC Members (teams meet Wed.) 1:00 p.m. – 5:00 p.m. Executive Committee Meeting 6:30 p.m. – 7:30 p.m. BOR / BOT Reception 7:30 p.m. – 9:00 p.m. BOR / BOT Dinner
October 14, Wednesday	Robes arrive for USA Convocation Ceremony 7:00 a.m. – 9:00 a.m. Continental Breakfast 7:00 a.m. – 5:00 p.m. USA Section Committee Meetings / Foundation Meetings 8:30 a.m. – 10:30 a.m. USA Section President's Spouse Coffee ( <i>by invitation</i> ) 5:30 p.m. – 6:30 p.m. USA Section President's Reception at the Waldorf Astoria Orlando ( <i>by invitation</i> )
October 15, Thursday	7:00 a.m. – 8:00 a.m. BOR Breakfast, 12:00 p.m. – 1:00 p.m. Lunch for BOR meeting attendees 8:00 a.m. – 4:00 p.m. Annual BOR Meeting 11:30 a.m. – 1:30 p.m. Spouse Luncheon hosted by USA Section President's Spouse ( <i>by invitation</i> ) 4:00 p.m. – 5:00 p.m. Fellowship Orientation Program (FOP) Registration 5:00 p.m. – 6:00 p.m. FOP Program starts 6:00 p.m. – 7:00 p.m. FOP Reception
October 16, Friday	7:30 a.m. – 9:00 a.m. Breakfast Meeting for Deputy Regents and Vice Regents 8:00 a.m. – 9:30 a.m. Past Presidents Alliance Breakfast Meeting 8:00 a.m. – 11:00 a.m. Pick up robes from Robing Room 9:15 a.m. – 10:15 a.m. BOR Rehearsal for Induction Ceremony 10:30 a.m. – 11:30 a.m. New Regents for 2021 meet with Vice President for Orientation 12:00 Noon Regents, Candidates to Staging Room 1:00 p.m. Induction Ceremony 6:30 p.m. – 11:00 p.m. ICD USA Section Centennial Celebration
October 17, Saturday	Golf Outing at Disney's Lake Buena Vista Golf Course – Time TBD
November 11-13	ICD Worldwide College Centennial Celebration – Nagoya, Japan
<b>Late November</b>	<b>New Deputy Regent, etc. appointments for 2021 to Section Office</b>