

INTERNATIONAL COLLEGE OF DENTISTS  
USA SECTION

610 Professional Drive, Suite 201, Gaithersburg, MD 20879, (301) 251-8861

COMMITTEE REPORT – Fall 20XX

**Committee Name:**

**Committee Type:**

*(Choose: Standing, subcommittee, ad hoc, task force)*

**Chair/Vice Chair:**

**Meeting(s) Held Since Last Report:**

*(Include date, location and format, e.g., in person, conference call, etc.)*

**Attendance List:**

*(List who attended and who did not attend. Also indicate affiliation – member, guest, consultant.)*

**Board of Regents Directives:**

*(If applicable. List all assignments from the BOR.)*

**Applied Strategic Plan Objectives:**

*(If applicable. List all ASP objectives assigned to this committee.)*

**Committee Generated Initiatives:**

*(If applicable. List de novo initiatives undertaken by this committee. Note: Initiatives must be consistent with the description of the committee in the Standing Rules/Bylaws.)*

**Meeting Summary:**

*(Identify what the committee focused on in the meeting and what the committee accomplished since its last meeting. Also note what you did not accomplish that you had hoped to. Okay to use bullet points.)*

**General Comments:**

*(Be descriptive. Use this space to share the successes, frustrations, etc. of your committee's efforts.)*

**Formal Resolutions to the BOR:**

*(Optional. If you are presenting a formal motion for consideration at the upcoming BOR meeting. Must include fiscal implications for the Section where appropriate.)*

**Informal Recommendations/Requests/Questions:**

*(An opportunity to make recommendations, suggestions, comments, and ask questions for guidance to the Board or Executive Committee. Request any needed additional non-fiscal resources here.)*

**Anticipated Actions:**

*(List what your committee will do between meetings.)*

**Current Budget:**

**Proposed Budget for Next Fiscal Year:**

Name

Date

**Return by X month- X day, 2020 to [nicki@usa-icd.org](mailto:nicki@usa-icd.org)**